



## Township of Logan Employment Application Per-diem Firefighter/Fire Inspector

The Logan Township Bureau of Fire of the Township of Logan is accepting applications for the position of per-diem Firefighter (PDFF). The PDFF provides fire prevention and fire suppression services, in conjunction with the Logan Township Fire Department members, while completing all required documentation and other assigned duties supporting efficient Bureau of Fire operations and representing the Township of Logan in a positive and professional manner.

The per-diem Firefighter/Fire Inspector is an at-will employee position. The PDFF will be required to work a minimum of 2 (9) hours shifts on a weekly basis, which is a minimum of (18) hours per week. No PDFF will be eligible to work more than (27) hours weekly. The shifts will be (9)hour day shifts from 7am to 4pm Monday thru Friday. PDFF compensation begins at \$18/hour for Non-Fire Inspectors/ NJDFS Certified Firefighters and \$23/hour for NJDFS Certified Fire Inspectors & Certified Firefighters. Candidates must complete a medical screening, physical and background check.

Applicants **must** possess the following **minimum credentials at the time of application** in order to be eligible for consideration:

- Must be a US Citizen and a resident of the State of New Jersey
- Must be at least 21 years of age
- Must possess a high school diploma
- Must be of good moral character and must not have been convicted of a criminal offense
- Must possess a valid NJ driver's license
- Current CPR Certification
- Current NJDFS Firefighter I Certification
- Completion of ICS-100, ICS-200, IS-700
- Experience required: Minimum of 3 years' experience as Firefighter, with experience operating an emergency vehicle

***Preferred credentials include: Fire Inspector, Extrication I, Pump Operations, EVOC, HazMat Tech, TIM, and EMT***

**Interested applicants can download an employment application at**

**[www.logan-twp.org](http://www.logan-twp.org)**

Under Resources- Forms & Information

**Completed employment application and copies, as indicated in the application, can be submitted by mail or hand-delivered.**

**MAIL:**  
Township of Logan  
Attn: PDFF  
PO Box 314  
Bridgeport, NJ 08014

**DELIVERY M-F 9a to 4p:**  
Township of Logan Clerks Office  
125 Main Street  
Bridgeport, NJ 08014  
Attn: PDFF

*Township of Logan is an Equal Opportunity Employer*



## Instructions for the Per-diem Firefighter/Fire Inspector Candidate

The following instructions must be followed for consideration to be given to your application:

1. A completed *Employment Application* must be submitted.
2. A completed *Certification of Application* must be submitted.
3. Current copy of your Resume/CV.
4. A completed *Authorization and Release* must be submitted.
5. **Copies** of the following **must** be submitted with the above noted documents:
  - New Jersey Driver's License
  - Social Security Card
  - NJ Firefighter 1 Certification
  - CPR Certification
  - Certificates of completion for ICS-100, ICS-200, IS-700
  - Any of the Preferred Credentials that you currently possess.
  - All other certifications that you possess.
6. The applicant must schedule, pay for, and complete a fingerprint background check. Instructions and the *Criminal History Record Procedure* form is at the end of this packet. Please follow the directions on the form.



# Township of Logan Per-diem Firefighter/Fire Inspector Employment Application

# \_\_\_\_\_

Position Applied for \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip Code

Telephone Number \_\_\_\_\_ Home  Cell

E-Mail \_\_\_\_\_

Social Security Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

NJ Driver's License Number \_\_\_\_\_ Exp> \_\_\_\_\_

Are you a high school graduate? School & Graduation date \_\_\_\_\_

Are you legally eligible for employment in this country? \_\_\_\_\_  
(Proof of U.S. Citizenship will be required upon employment).

Date available for work: \_\_\_\_\_

Have you been convicted of a felony in the last seven (7) years? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain

\_\_\_\_\_  
\_\_\_\_\_

NJDFS Firefighter Certification Number: \_\_\_\_\_

CPR Expiration Date \_\_\_\_\_

EMT ID # \_\_\_\_\_



# Township of Logan Per-diem Firefighter/Fire Inspector Employment Application

## FIRE SERVICE HISTORY (1)

Organization		Dates of Service
Position Held	Immediate Supervisor	Contact Telephone
Reason for Leaving		

## FIRE SERVICE HISTORY (2)

Organization		Dates of Service
Position Held	Immediate Supervisor	Contact Telephone
Reason for Leaving		

## FIRE SERVICE HISTORY (3)

Organization		Dates of Service
Position Held	Immediate Supervisor	Contact Telephone
Reason for Leaving		



# Township of Logan Per-diem Firefighter/Fire Inspector Employment Application

## EMPLOYMENT HISTORY

List last two employers if different than FIRE Service History (above).

### EMPLOYMENT HISTORY (1)

Employer	Dates of Employment
Employer Address	Immediate Supervisor
	Contact Telephone
Job title/Summary	
Reason for Leaving	

### EMPLOYMENT HISTORY (2)

Employer	Dates of Employment
Employer Address	Immediate Supervisor
	Contact Telephone
Job title/Summary	
Reason for Leaving	



# Township of Logan Per-diem Firefighter/Fire Inspector Employment Application

## EDUCATION, SPECIAL SKILLS, AND QUALIFICATIONS

List most recent school attended as well as high school attended.

School	Years Complete	Degree Program	GPA	Major	# Credits

List special accomplishments, publications, awards.

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List any additional information you would like us to consider.

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## REFERENCES

List name and telephone number of at least three business/work references who are not related to you and are not previous supervisors. If not applicable, list three school or personal references who are not related to you.

Name	Contact Telephone	Years Known



# Township of Logan Certification of Application

It is understood and agreed upon that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from the employer's service if I have been employed. Furthermore, I understand that just as I am free to resign at any time, the Employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of the Employer has the authority to make any assurances to the contrary.

I have read the position requirements and understand that this position includes assignments in fire prevention, fire suppression.

I give the Employer the right to investigate all references and to secure additional information about me, if job related. I hereby release from liability the Employer and its representatives for seeking such information and all other persons, corporations or organizations for furnishing such information.

The Employer is an Equal Opportunity Employer. The Employer does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's considerations for employment on a basis prohibited by local, state or federal law.

Name of Applicant

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Signature of Applicant

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Date

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# TOWNSHIP OF LOGAN AUTHORIZATION AND RELEASE

I, \_\_\_\_\_, do hereby authorize a review and full disclosure of all records and information concerning myself to any duly authorized representative of the Township of Logan (also known as Logan Township), whether the said records or information are of a public, private, or confidential nature.

I also authorize and request every person, firm, company, corporation, governmental agency, court, association or institution having control of any documents, records and other information pertaining to me, to furnish to the Township of Logan any such information, including documents, records, files regarding charges or complaints filed against me, formal or informal, pending or closed, or any other pertinent data, and to permit the Township of Logan or any of its representatives to inspect and make copies of such documents, records, and other information.

I understand that any information obtained by a personal history background investigation which is developed, directly or indirectly, in whole or in part, upon this Authorization and Release will be considered in determining my suitability for employment with the Township of Logan

I hereby release, discharge and exonerate the Township of Logan and their representatives and any person so furnishing information from any and all liability of every nature and kind arising out of the furnishing, inspection or collection of such documents, records, and all other information or the investigation made by the Township of Logan.

A photocopy of this Authorization and Release Form will be valid as an original thereof, even though the said photocopy does not contain an original writing of my signature.

I have read and fully understand the contents of this Authorization and Release Form. (This form shall be notarized.)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Applicant

Witness 1:

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Print

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

Witness 2:

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Print

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date





**TOWNSHIP OF LOGAN**  
**125 Main Street, Bridgeport NJ 08014**  
856-467-3424 Ext. 3019

**Criminal History/Fingerprinting Process**

Please log into the following site to schedule your fingerprinting appointment:

<https://uenroll.identogo.com/>

You will need our ORI which is: **ORI NJ0080900**

Use the Service Code: **2F1B77**

**Please reach out to Chief Scott Oatman for the Case Number prior to your appointment.**  
**Chief Oatman can be reached at 609-617-6491.**

**Employer will be:**

**Logan Township Bureau of Fire, PO Box 314 Bridgeport, NJ 08014**

**Attn: Fire Chief Scott Oatman**

**Fingerprinting is mandatory and failure to complete this part of the process will automatically eliminate you from the hiring process. Please schedule this early on in the hiring process.**

**Thank you,**

**Scott Oatman**  
**Logan Township Municipal Fire Chief/ Fire Marshal**