

**PUBLIC NOTICE
LOGAN TOWNSHIP**

**NOTICE FOR SOLICITATION OF QUALIFICATIONS
FOR PROFESSIONAL SERVICES
UNDER A FAIR AND OPEN PROCESS FOR 2024**

Notice is hereby given that proposals for professional services, not subject to bidding pursuant to N.J.S.A. 40A:11-5 et seq., will be received by the Municipal Clerk of LOGAN TOWNSHIP. The sealed qualifications must be submitted to Logan Township, Attention: Linda L. Oswald, Municipal Clerk at the Municipal Building, 125 Main Street, P.O. Box 314, Bridgeport, NJ 08014 on or before the deadline of Wednesday, November 29, 2023 by 10:00am. **Each envelope must be clearly marked RFQ for Professional Services – Fair & Open Process for 2024, including the title of the following position for which you are submitting a proposal.**

No proposals received after the above referenced deadline date and time will be accepted.

Proposals for the following professional services for 2024 will be accepted:

Township Solicitor
Township Engineer
Township Auditor
Planning & Zoning Board Attorney
Planning Board Engineer
Zoning Board Engineer
Planner
Prosecutor
Public Defender
Bond Counsel
Employment & Labor Counsel
Special Projects Engineer
Conflict Engineer
Risk Management Consultant
Health Insurance Broker
Occupational Health Training & Fitness Services
Financial Advisor

Each submission to be considered shall comport to the criteria set forth herein:

- (1) Should the applicant be a professional acquiring licensure in the State of New Jersey, said applicant shall be licensed for a period not less than five (5) years.
- (2) The applicant shall submit a “Certificate of Good Standing” or other similar document evidencing that the professional’s license is not presently suspended or revoked.
- (3) The applicant shall submit a resume, which shall set forth information including, but not limited to the following (as applicable to a business entity or individual professional):
 - (a) Full name and business address;
 - (b) A listing of all post high school education of the applicant;
 - (c) Dates of licensure in the State of New Jersey and any other State;

- (d) A listing of any professional affiliations or memberships in any professional societies or organizations, with an indication as to any offices held therein;
 - (e) The number of licensed professionals employed by/affiliated with the business entity or the business entity which employs the applicant;
 - (f) A listing of all special accreditations held by the individual licensed professional or business entity;
 - (g) A listing of all previous public entities served by the business entity or licensed professional, indicating the dates of services and position held.
- (4) When submitting Proposals for more than one position, please submit them in separate envelopes and specify on the outside of the envelope the position that is enclosed.

Applicants are required to comply with the requirements of P.L. 1975, c.127 (Affirmative Action) and P.L. 2004, c.57 (Business Registration). Applicants are also required to submit a Statement of Ownership with the RFP as required by P.L. 1977, c.33 (Disclosure of Ownership).

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27; therefore, please include an original Contract, Affirmative Action Certificate, Exhibit A Language and a Certificate of Employee Information Report.

The municipal appointing authority shall thereafter publicly select the professional or business entity for the position so advertised on the basis of that which is the most advantageous to the Township, taking into consideration the above factors. Please be advised that the township reserves the right to reject all the proposals submitted.

TOWNSHIP OF LOGAN
Linda Oswald, Municipal Clerk