

**LOGAN TOWNSHIP
REGULAR COUNCIL MEETING MINUTES
AUGUST 16, 2011**

Mayor Frank W. Minor called the regular meeting of the Logan Township Council to order at 7:00pm on the above date. The meeting was held in the Municipal Building located at 125 Main Street, Bridgeport, New Jersey.

Mayor Minor led the Pledge of Allegiance and a moment of silence. He offered prayer and thanks to all those serving in the military for their daily sacrifice. The Mayor read the Open Public Meeting Act.

Roll Call showed the following in attendance: Councilperson: Stephen Dougherty, Doris Hall, Bernadine Jackson, Christopher Morris and Mayor Frank W. Minor. Others in attendance were: Solicitor Brian Duffield, Engineer Annina Hogan, Chief James Schmidt, Administrator Lyman Barnes and Municipal Clerk Linda Oswald.

**APPROVAL OF MINUTES:
July 19, 2011**

Morris motioned to approve Council Meeting minutes of July 19, 2011, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Mayor Minor thanked Municipal Clerk for the efforts in keeping the minutes current and up to date.

ORDINANCE #4-2011: Second Reading/Public Hearing

AN ORDINANCE APPROPRIATING THE SUM OF \$455.00 FROM THE GENERAL CAPITAL FUND NON-SPENDING RESERVE FOR THE PURCHASE OF COMPUTERS, COMMUNICATION EQUIPMENT, AND OFFICE BUILDING EQUIPMENT

Hall motioned to open to the public, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

No public comment.

Hall motioned to close to the public, second Dougherty. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Dougherty motioned to adopt Ordinance #4-2011 on second reading, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

ORDINANCE #5-2011: Second Reading/Public Hearing

AN ORDINANCE APPROPRIATING THE SUM OF \$30,000.00 FROM THE GENERAL CAPITAL FUND NON-SPENDING RESERVE FOR MUNICIPAL BUILDING IMPROVEMENTS

Hall motioned to open to the public, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

No public comment.

Hall motioned to close to the public, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Hall motioned to adopt Ordinance #5-2011 on second reading, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

ORDINANCE #6-2011: Second Reading/Public Hearing

AN ORDINANCE APPROPRIATING THE SUM OF \$14,045.30 FROM THE GENERAL CAPITAL FUND NON-SPENDING RESERVE FOR THE ACQUISITION OF VEHICLES AND EQUIPMENT

Hall motioned to open to the public, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

No public comment.

Hall motioned to close to the public, second Dougherty. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Hall motioned to adopt Ordinance #6-2011 on second reading, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

ORDINANCE #7-2011: Second Reading/Public Hearing

AN ORDINANCE AUTHORIZING INSTALLATION OF A LIGHTING PROJECT FOR THE TOWNSHIP LINE ROAD PARK WALKWAY IN THE AMOUNT OF \$50,000.00

Dougherty motioned to open to the public, second Hall. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

No public comment.

Hall motioned to close to the public, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Morris motioned to adopt Ordinance #7-2011 on second reading, second Hall. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

ORDINANCE #8-2011: Second Reading/Public Hearing

AN ORDINANCE AUTHORIZING THE ACQUISITION OF PUBLIC WORKS EQUIPMENT IN THE AMOUNT OF \$200,000.00

Hall motioned to open to the public, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

No public comment.

Hall motioned to close to the public, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Dougherty motioned to adopt Ordinance #8-2011 on second reading, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

ORDINANCE #9-2011: Second Reading/Public Hearing

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF FIRE EQUIPMENT, IMPROVEMENTS TO VARIOUS STREETS AND ROADS, AND CONSTRUCTION OF A PUBLIC WORKS STORAGE BUILDING IN THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$1,700,000.00 THEREFORE; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS AND BOND ANTICIPATION NOTES OF THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE AMOUNT OF UP TO \$1,615,000; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Hall motioned to open to the public, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

No public comment.

Hall motioned to close to the public, second Dougherty. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Hall motioned to adopt Ordinance #9-2011 on second reading, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

ORDINANCE #10-2011: Second Reading/Public Hearing

BOND ORDINANCE AUTHORIZING THE PURCHASE OF MUNICIPAL SANITATION EQUIPMENT IN THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$600,000 THEREFORE; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS AND BOND ANTICIPATION NOTES OF THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, NEW JERSEY IN THE AGGREGATE AMOUNT OF UP TO \$570,000; MAKING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

Hall motioned to open to the public, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

No public comment.

Jackson motioned to close to the public, second Hall. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Dougherty motioned to adopt Ordinance #10-2011 on second reading, second Hall.
Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None.
MOTION CARRIED.

ORDINANCE #11-2011: Second Reading/Public Hearing

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING THE SALE OF THE CEDAR SWAMP ROAD AND REPAUPO STATION ROAD WATER INFRASTRUCTURE ASSETS TO NEW JERSEY AMERICAN WATER FOR \$760,685.00; AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR THE SALE OF SAID ASSETS; AND REQUESTING A VOTER REFERENDUM FOR THE SALE OF SAID ASSETS TO BE PLACED UPON THE BALLOTS FOR THE NEXT GENERAL ELECTION

Hall motioned to open to the public, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

No public comment.

Hall motioned to close to the public, second Dougherty . Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Morris motioned to adopt Ordinance #11-2011 on second reading, second Dougherty.
Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None.
MOTION CARRIED.

ORDINANCE #12-2011: First Reading/Introduction

AN ORDINANCE ESTABLISHING THE SALARIES AND COMPENSATION OF THE VARIOUS TOWNSHIP OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LOGAN FOR THE CALENDAR YEAR 2011

Hall motioned to introduce Ordinance #12-2011 on first reading and set a public hearing for 9/6/2011, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

PAYMENT OF BILLS:

Hall motioned to pay all duly authorized bills, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

RESOLUTION #142-2011:

RESOLUTION AUTHORIZING EMPLOYMENT OF PARKER McCAY P.A. AS SPECIAL EMPLOYMENT/LABOR COUNSEL FOR THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

Dougherty motioned to adopt Resolution #142-2011, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

RESOLUTION #143-2011:

RESOLUTION APPROVING **PROMOTION OF OFFICER JOSEPH TROPEA** TO THE RANK OF PATROL OFFICER 1ST CLASS FOR THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

Hall motioned to adopt Resolution #143-2011, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

RESOLUTION #144-2011:

RESOLUTION AUTHORIZING REFUND OF UTILITY OPENING PERMIT APPLICATION FEE TO NEW JERSEY AMERICAN WATER COMPANY, INC. BY THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY (\$250.00)

RESOLUTION #145-2011:

RESOLUTION EXTENDING DUE DATE FOR THIRD QUARTER 2011 TAXES IN TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY
(*Due Date 9/6/2011*)

RESOLUTION #146-2011:

RESOLUTION AUTHORIZING THAT TAXES BE CANCELLED AND/OR REFUNDED TO THE PROPERTY OWNER DUE TO THE PROPERTY OWNER MEETING THE REQUIREMENTS OF A 100% DISABLED VETERAN AS SET FORTH IN N.J.S.A. 54:4-3.30 AND IS EXEMPT FROM PAYING PROPERTY TAXES

RESOLUTION #147-2011:

RESOLUTION TO AUTHORIZE THE TRANSFER OF CREDITS ON CERTAIN PROPERTY LOCATED IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, STATE OF NEW JERSEY

RESOLUTION #148-2011:

RESOLUTION AUTHORIZING REFUND/CANCELLATION OF REAL ESTATE TAXES (*Block 1602 Lot 10 – Refund*)

RESOLUTION #149-2011:

RESOLUTION AUTHORIZING REFUND/CANCELLATION OF REAL ESTATE TAXES

Morris motioned to adopt Resolutions #144 thru #149-2011, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

RESOLUTION #150-2011:

RESOLUTION APPOINTING MEMBER TO THE ZONING BOARD OF ADJUSTMENT IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY (*Wanda Mason*)

RESOLUTION #151-2011:

RESOLUTION APPOINTING ALTERNATE MEMBER TO THE ZONING BOARD OF ADJUSTMENT IN LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY (*Darryl Rhone – Alternate #2*)

RESOLUTION #152-2011:

RESOLUTION APPOINTING MICHAEL RILEY AS CLEAN COMMUNITY COORDINATOR FOR THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY (*Retroactive 5/1/2011 to 12/31/2011*)

Hall motioned to adopt Resolutions #150 thru ##152-2011, second Dougherty. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

RESOLUTION #153-2011:

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF HARRISON FOR MUNICIPAL TRASH AND RECYCLING COLLECTION

RESOLUTION #154-2011:

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN APPOINTING TIMOTHY CHELL, ESQUIRE AS SPECIAL CONFLICT COUNSEL RELATING TO A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF HARRISON FOR SOLID WASTE REMOVAL SERVICES

Dougherty motioned to adopt Resolutions #153 & #154-2011, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Mayor Minor thanked Administrator Barnes, Acting PW Superintendent Mike Riley and Solicitor Duffield for their efforts in the shared services agreement with Harrison Township. As with our current agreement with Swedesboro, Logan Township is well on its way to another successful project.

RESOLUTION #155-2011:

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING INTERPRETATIVE STATEMENT FOR BALLOT QUESTION RELATING TO THE SALE OF THE CEDAR SWAMP ROAD AND REPAUPO STATION ROAD WATER UTILITY INFRASTRUCTURE ASSETS TO NEW JERSEY AMERICAN WATER COMPANY, INC.

Morris motioned to adopt Resolution #155-2011, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

COUNCIL UPDATES:

Dougherty – thanked Administrator Barnes, Acting PW Superintendent Mike Riley and township solicitor for their time and effort spent on developing the shared service agreement with Harrison Township. As the Swedesboro agreement proved to be a success, very confident that the agreement with Harrison will also prove to be a success.

Hall – gave same accolades as Dougherty for the shared service agreement.

Jackson – movie night cancelled due to the excessive heat and rescheduled for August 26th. Thanked Administrator for posting the cancellation on the website.

Morris – no update.

Mayor Minor – commented on the great job Frank Servais and Mike Riley are doing keeping an eye on abandoned properties in the township. Township taking some responsibility in helping to maintain our community. Vacant properties can be a health

hazard. Also commented on the shared services with Harrison Township for trash and recycle collection. Logan continues to be in the forefront with shared services and demonstrating our ability to be able to provide for the public and practice good government. This will result in savings for Harrison and for Logan. When the agreement with Harrison ends in 2016 and the agreement with Swedesboro ends in 2015, we will look back and see all the benefits that were derived from these decisions. The County and the State should look at Logan to see the progress that has been made. These agreements also generate job opportunities.

REPORTS/CORRESPONDENCE:

Public Works – mulched the Bridgeport playground. Baseball batting cage disassembled. New sink and eyewash station in Police Station. Pot holes filled. Applied “weed kill” to the bank of Floodgate Road. The majority of the street signs have been replaced. The roof top HVAC units have been repainted. Repainted oil tank, gas/diesel tank. FCR is reimbursing the township \$48.58 per ton for single stream recycling for the month of July. Logan recycles approximately 60 tons each month.

Engineer – see attached report.

One of the requirements of the NJ Community Forestry Grant was the purchase of educational material. The Beautification Committee selected “The Life Cycle of a Tree” for distribution to Logan Township school children and “What Tree is That” for distribution to the Beautification Committee and Public Works employees for the care of trees. Quotes were obtained for the purchase of 400 books for students and teachers; 20 books for employees. Barnes and Noble submitted the lowest quote of \$3,079.00 minus a 20% discount making a total of \$2,463.20. Must submit for reimbursement thru the grant by September 30th.

Hall motioned to award the purchase of books for the NJ Community Forestry Grant to Barnes & Noble pursuant to the Engineers recommendation letter dated 8/15/2011, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Solicitor – no report.

Police – see attached report. National Night Out activities were held on August 2nd. The event was well attended and successful. Sgt. Flatley and Patrolman Boatright attended a 1-day supervision school sponsored by the Delaware River Bay Authority Police Department. Sgt. Flatley is currently attending a 1 week investigation class for motorcycle crashes. The department has received a new patrol vehicle. The vehicle is being prepared for service. Thanked Mike Riley for PW installing an eye wash station in the department.

Municipal Fire Chief – fire truck specs are being worked on. New fire marshal vehicle received. OSHA testing has been completed on all ladders. Fire pump maintenance is completed. Stressing OSHA requirements to make sure equipment is in compliance before an OSHA inspection. Thanked Chief Schmidt for the National Night Out invitation. A good time was had by all.

JIF Safety Coordinator – JIF conducted their annual inspection in the township last month and did not find any violations.

Zoning Officer – see attached report.

OLD BUSINESS:

No old business.

NEW BUSINESS:

**Letter of Retirement from Lawrence Hurlburt
(Fire Subcode Official) effective 8/31/2011**

Dougherty motioned to accept Letter of Retirement from Lawrence Hurlburt as Fire Subcode Official for Logan Township effective 8/31/2011, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

For the record, Mayor Minor thanked Lawrence Hurlburt for his service to the township and wished him well on his retirement.

RESOLUTION #156-2011:

RESOLUTION APPOINTING PHYLLIS ATKINSON AS FIRE SUBCODE OFFICIAL FOR THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY *(Effective 8/31/2011 to 12/31/2011)*

Hall motioned to adopt Resolution #156-2011, second Jackson. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Phyllis Atkinson will be assuming this position without compensation. Mayor Minor thanked Phyllis for taking on this appointment and for always being willing to offer her time and efforts when needed.

**Letter of Resignation from Scott Norcross
From Planning Board and Environmental Commission
effective immediately
Relocating**

Hall motioned to accept Letter of Resignation from Scott Norcross as a member of the Planning Board and Environmental Commission effective immediately due to relocation out of the township, second Morris. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

For the record, Mayor Minor thanked Scott Norcross for his time served on both the Planning Board and the Environmental Commission. He will be missed! Scott was a major influence on both with his experience and dedication to the township. He was one of the best members the township was fortunate to have. Wished him well on his future endeavors.

**Membership Application – Logan Township Volunteer Fire Company
Junior Firefighter – Kelsey Thompson**

Morris motioned to accept the membership application of Kelsey Thompson to the Logan Township Volunteer Fire Company as a Junior Firefighter, second Hall. Roll Call: Ayes: Dougherty, Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Hall motioned to open to the public, second Morris. All were in favor.

Meeting was opened to the public.

No public comment.

Jackson motioned to close to the public, second Hall. All were in favor.

Meeting was closed to the public.

Morris motioned to adjourn meeting, second Dougherty. All were in favor.

Meeting was adjourned at 7:43pm.

Respectfully submitted,

Linda L. Oswald, RMC, CMR
Municipal Clerk